

**Department of Health and Human Services (DHHS)
Grants Management Advisory Committee (GMAC)**

**December 10, 2015
DRAFT Meeting Minutes**

Videoconference Locations

Carson City: Division of Public and Behavioral Health, 4150 Technology Way, Room 303

Elko: Aging and Disability Services Division, Early Intervention Services, 1020 Ruby Vista Drive, Room 102

Las Vegas: Aging and Disability Services Division, 1820 E Sahara Avenue, Room 201

Members Present

Jeff Bargerhuff (phone)
Leslie Bittleston
Deborah Campbell
Jeff Fontaine
Michele Howser
Minddie Lloyd (phone)
Dan Musgrove
Marcia O'Malley (phone)
Diane Thorkildson (phone)
Greg Wieman (phone)
Candace Young-Richey

Members Absent

Cindy Roragen
Dr. Allie Wright

DHHS Staff Present

Laurie Olson, Chief, DHHS Director's Office, Grants Management Unit (GMU)

Laura Adair, Elena Espinoza, Gary Gobelman, Toby Hyman, Pat Petrie, Cindy Smith, Gloria Sulhoff, and Jennifer White, GMU

Others Present

Judy Andr son, Family Resource Centers of Northeastern Nevada
Daniele Dreitzer, The Rape Crisis Center
Brenda Hess, Washoe County School District FRC Coalition
Rebecca LeBeau, Child Abuse Prevention Project of Washoe County
Sharon Nipp, Ridge House
Shane Piccinini, Food Bank of Northern Nevada
Shannon Simmons, Advocates to End Domestic Violence
Parker Stremmel, Ferrari Public Affairs
Stephanie Vrsnik, Nevada PEP
Kim Young, The Children's Cabinet

I. Call to Order

GMAC Chairman Jeff Fontaine called the meeting to order at 9:11 am. Roll call was taken and a quorum was confirmed.

II. Public Comment

None

III. Approval of GMAC Meeting Minutes

- Marcia O'Malley moved to approve the minutes of the May 14, 2015 GMAC meeting as amended by staff. The motion was seconded by Deborah Campbell and carried unopposed.
- Greg Wieman moved to approve the minutes of the September 10, 2015 GMAC meeting as presented. Dan Musgrove seconded, and the motion carried unopposed.

IV. Grants Management Unit (GMU) Reports

FY15 Annual Report

Laurie Olson, Chief of the GMU, reviewed the Unit's annual report for fiscal year 2015, which is due to the Governor's Office, the Legislative Counsel Bureau and the Department of Administration by September 30 of each year. Copies were provided to the committee members and were available to the public. The document is also posted on the GMU website at www.dhhs.nv.gov/grants.

Human Trafficking Update

- Elena Espinoza, GMU Social Services Specialist III (SSPS-III) in Las Vegas, reported that a statewide coalition has been formed to develop a statewide action plan for prevention of the human trafficking of children. The coalition, whose members include Judge Nancy Saitta and representatives from the Division of Child and Family Services (DCFS), the Courts and Juvenile Justice, is working to align Nevada with the federal initiative headed by the US Department of Human Services. Ms. Espinoza also attends quarterly meetings of the Southern Nevada Human Trafficking Task Force.
- Cindy Smith, GMU SSPS-III in Carson City, attended a Juvenile Sex Trafficking conference in Washington D.C. The goal of the conference was to introduce and provide support to participants from across the country working on this issue. Several state efforts were highlighted, including those in California and New York, where they are working to identify funding sources to support regional programs.

Deborah Campbell asked about funding and sustainability. Ms. Smith said that a few states have received federal funding while others addressed their legislatures and received state funding to create pilot projects. Much of the federal funding is earmarked for emergency shelters. Locally, DCFS will be publishing a Request for Proposals (RFP) for programs serving victims of sex trafficking and domestic violence once they can secure the funding match. The Nevada Attorney General's (AG) Office is planning the second annual fundraiser to be held in Reno in August. Last year this event raised about \$25,000, increasing the fund balance to approximately \$50,000. The AG's Office wants to expand the fundraiser to Las Vegas.

Michele Howser cited a national trend that prevents some mental health practitioners from serving certain populations because they don't hold a specific degree or license. She asked whether there has been any discussion about the type of education, licensure and/or certification that might be needed to help victims of human trafficking. Ms. Espinoza and Ms. Smith confirmed that such discussions are taking place. Strategies include building capacity among current providers and attracting new providers to Nevada. Ms. Howser encouraged DHHS to keep this issue in mind during development and planning. Ms. Olson indicated that DHHS is aware of the workforce issues across all physical and mental health disciplines. The lack

of providers who are sanctioned to treat individuals with compulsive gambling problems is an example.

Leslie Bittleston asked if practitioners were using the “No Wrong Door” approach to social services. Ms. Espinoza said screenings are performed at several entry points including the medical profession, hospitals and law enforcement. In theory, they are supposed to be using the same assessment tool, but “No Wrong Door” as such is not yet implemented in Nevada. Screeners need to be able to pick up on nuances; it is difficult to identify victims of human trafficking.

Nevada 2-1-1

Jennifer White, GMU Statewide Coordinator for 2-1-1, reported on program highlights.

- Last year an RFP was issued for the management and operation of the 2-1-1 Information and Referral Centers. This was a competitive process resulting in Financial Guidance Center (FGC) winning the bid. They began providing services on July 1, 2015. The transition from the previous call centers, which had been providing service since the program’s inception, was very smooth. FGC reports it is receiving double the number of calls as previously reported, and is working to expand capacity to handle the increase. They could not determine the reason for the rise in calls but it may be related to the use of a different reporting system. She expressed appreciation for the program’s previous partners – United Way of Southern Nevada, United Way of Northern Nevada and the Sierras, Crisis Call Center and HELP of Southern Nevada – and the work they accomplished over the past 10 years that helped build 2-1-1.
- 2-1-1 is now partnering with the Division of Healthcare Financing and Policy (DHCFP) to implement Medicaid’s “No Wrong Door” approach. Federal funding for the project requires a toll-free number but, instead of creating a new hotline, DHCFP approached the Department to see if 2-1-1 might operate as the call center. Funds for the project are time-limited, so long-term funding would need to be sought to sustain the partnership.
- Ms. White is also beginning a strategic planning process that will, in part, help to identify additional funding sources. Currently, all funding is provided by the State.
- A web developer has been hired to revamp the website. New features will include “live chat” and “save search” features, which will be especially useful for service providers.
- FGC has hired temporary workers to assist in updating the database and are contacting agencies statewide.
- Ms. White is putting together a focus group of agencies that maintain their own database to find out why they don’t use the 2-1-1 database. Clark County Social Services will be sharing their database information with 2-1-1.

Marcia O’Malley stated that she served on the Advisory Committee for 2-1-1 and is aware of the challenges. She was very pleased to hear of this progress. Mr. Fontaine asked if 2-1-1 is tracking the types of calls received, which may be useful data for the community needs assessment. Ms. White stated that the contractor’s quarterly reports include the top ten services searched, and they are exploring ways to capture as much data as possible. Ms. Howser voiced concern that 2-1-1 does not include data from individuals already using social services or who receive referrals from Family Resource Centers (FRCs) or other sources.

Churchill County

Ms. Smith reported that DHHS received notification from the Churchill County School District that they would be relinquishing their grants for the FRC, Children's Trust Fund (CTF) and Differential Response (DR) programs. Their last day of business was December 9, 2015. FRC families are being referred to Churchill County Social Services (CCSS), which is also a Community Services Block Grant (CSBG) Community Action Agency providing similar services to many of the same clients. CCSS is eager to provide services to the FRC families, and funding will be finalized following the Board of Commissioners meeting. Lyon County Social Services is assuming responsibility the DR program in Churchill County and that transfer will be finalized when the Lyon County Board of Commissioners meets.

Unlike the FRCs and DR, the CTF program is funded through a competitive grant process, so the award cannot simply be transferred to another agency. Staff is looking at current grantees that might be able to provide those services.

Differential Response

Toby Hyman, GMU SSPS-III in Las Vegas, gave a brief history of the DR program. Efforts began in 2006, when DCFS received a federal mandate to start an alternative response program for Priority 3 child abuse and neglect reports. DCFS was not able to develop a program at that time so the DHHS Director asked the GMU to take on the task. A pilot program started up in two FRCs, and in 2007 the Nevada Legislature approved Assembly Bill (AB) 203, which included an allocation from the State General Fund. Over the next three years, the program expanded to nine FRCs, covering the majority of the state. Due to the economic turndown that began in 2008, DR has been funded through the Fund for a Healthy Nevada (FHN) since State Fiscal Year (SFY) 2013. Currently, the nine DR programs are receiving \$1.4 million. The program had been administered by two GMU staff but, when the northern staff person left the unit in June, Ms. Hyman took over as statewide program manager.

DCFS feels it is now able to take over the program, so it is being transitioned out of the GMU. Nevada is the only state where the DR program is not administered by the child welfare agency, which is the federally designated home for DR. This move also aligns with the Director's vision to move direct services out of the Director's Office. The program transition becomes effective January 15, 2016, but the GMU will continue to administer the grants at least until the end of the fiscal year.

Ms. Olson announced that Ms. Hyman would be retiring on January 14, 2016 and stated that if not for her, the DR program would not have been created and grown into the wonderful program that it is. Ms. Hyman was also instrumental in developing the FRCs, and has been very involved in child protection programs throughout her career. She will be sorely missed.

V. Community Needs Assessment

Ms. Olson explained that the GMU is mandated by statute to perform a statewide Community Needs Assessment (CNA) on behalf of the GMAC every other year for the purpose of prioritizing services funded through the FHN. Staff researched best practices, discussed new ideas, and developed a plan to present to the GMAC for review and recommendation.

- Phase I, beginning in December: Contact stakeholders; confer with the Commission on Aging (COA) and Commission on Services for People with Disabilities (CSPD), both of which are also mandated to conduct CNAs, to ensure efforts are complimentary and not duplicative; identify data sources; conduct targeted outreach.

- Phase II, beginning in mid-January: Analyze data, prepare report, and perform root-cause analyses.
- The GMAC will need to form an ad-hoc subcommittee to review the findings and present recommendations for funding priorities to the GMAC.

Ms. Olson responded to questions from the GMAC.

- Nevada Revised Statute (NRS) 439.630(6) requires a CNA to be performed in even numbered years before budgets are built, but research shows that conducting a full assessment every two years is not useful. Instead, the fourth year of a cycle should focus on evaluating whether funded programs are making a difference.
- There are no funds available to enlist outside contractors, so the work is being done by GMU staff. They will be collecting data from needs assessments that have been or are currently being conducted by state agencies and community stakeholders. She encouraged GMAC members to forward any information they may have on available assessments.
- Participating community partners and agencies will include more than 600 contacts in the GMU stakeholder statewide ListServ; the DHHS Grantmakers Group, which includes the Aging and Disability Services Division (ADSD), Division of Public and Behavioral Health (DPBH), DHCFS (also referred to as Medicaid), and DCFS. Data will also be collected from 2-1-1 reports and Community Action Agencies across the state (CSBG grantees).

Mr. Fontaine suggested that the wealth of information collected in the needs assessment would be a valuable tool for others when making budget decisions in addition to guiding GMAC funding priorities. Ms. Olson suggested the GMAC submit a letter of recommendation to the DHHS Director and, if agreed, she would add that to the needs assessment report.

- Ms. Howser motioned to accept the GMU's proposed Community Needs Assessment Plan with two additions:
- GMAC members will provide GMU with outside data assessment information to be used at the discretion of the GMU; and
 - A GMAC recommendation be sent to the DHHS Director that the information be used not only by the GMAC in prioritizing FHN allocations, but more broadly by the Department and the Legislature in developing the budget for the next biennium.

The motion was seconded by Dan Musgrove and carried unopposed.

VI. Barriers to Child Self-Protection Training in Public Schools

Ms. Hyman introduced this agenda item as a follow-up to public comment made by Daniele Dreitzer, executive director of The Rape Crisis Center, at the September GMAC meeting. Ms. Dreitzer had asked for GMAC support in reaching out to the Department of Education (DOE) to help ensure that child self-protection training is provided in the schools. In Nevada, these programs have been funded through CTF or Social Services Block Grant (SSBG-Title XX) since 1993, and are supplemented with federal Community-Based Child Abuse Prevention (CBCAP) funds. CBCAP funds only evidence-based programs.

Rebecca LeBeau, executive director of the Child Assault Protection Project of Washoe County (CAPP), reviewed the history of these programs. In 1993 the Nevada Legislature mandated school districts to establish a program of child abuse prevention training, and the program was implemented into schools' health and safety curricula. The mandate was rescinded in 1997. In 2013

Erin Merry, the creator of Erin's Law, presented to the Nevada Legislature and a law passed that speaks to the subject of child sex abuse prevention. In 2014 a task force was developed, and in 2015 Senate Bill (SB) 394 passed, which put the personal safety of children back in the hands of the State Board of Education. The timeframe specifies that the curriculum is to be developed by June 30, 2016, with training to begin by July 1, 2020.

Ms. Dreitzer reported that, following heated discussions, Clark County School District (CCSD) has agreed to keep child self-protection topics outside of sex education curricula, which requires parental consent for the children to participate. However, there is a downward trend in Clark County of the number of children trained. Of the 216 schools in the CCSD, they have only trained 4,500 elementary students at 14 schools. It is still up to the individual school principal to bring in the program. In SFY14/15, there was a 50% reduction, with 2,300 students trained, and this year she has been to four schools with only three more scheduled, despite aggressive outreach. Of the 80 counselors she was able to contact, half of them were not supportive of the program. Some said the once-a-year, 90 minute program takes up too much time, and others were concerned with the use of the word "bully" in the program. Ten counselors were concerned with the review time portion of the program, where children have the opportunity to confidentially disclose any concerns they have. They felt or heard that this would increase their workload and/or damage the parent-teacher relationship if allegations were not valid.

Ms. Dreitzer and Ms. LeBeau asked the GMAC to reach out to the Board of Education to address the following issues: Providing the children's safety program requires minimal time; ensure that child abuse prevention and self-protection training remains separate from sex education curriculum; ensure the chosen curricula meets best practices; ensure training is consistent across the state for all children; require accountability at every school in the state; and advocate for funding to expand training programs, especially in rural areas. They volunteered to draft a letter on behalf of the GMAC.

After discussion, the committee agreed that the support letter should outline GMAC's role; that it has money mandated to fund programs for the prevention of child abuse and neglect; and two grantees are having issues providing services in schools due to policy perception. They felt that they did not have the expertise as a body to review the curriculum, as requested. A letter could be drafted and a special meeting of the GMAC could be held by teleconference to review, edit if necessary, and approve the letter.

- Mr. Musgrove moved to direct the presenters to draft a letter to the DOE as described. Ms. Howser seconded the motion.
In further discussion, Mr. Fontaine requested that this be accomplished prior to the end of the year. Mr. Musgrove accepted the addition to the motion and it carried unopposed.

VII. FY16-17 Request for Applications (RFA)

Ms. Olson stated that, at last GMAC meeting, she reviewed the results of the RFA process survey. Due to a shortage of time, the committee was unable to discuss potential policy changes or process improvements to the RFA, but the members did request a presentation of the GMU's research into best practices in grantmaking. Ms. Olson reviewed a handout of best practices and summarized the major points of being a mission-driven, goal-oriented grantor partnering with strong organizations that take a holistic approach to assisting clients.

VIII. Public Comment

Ms. Hyman thanked the GMAC members for their service to the GMU and its grantees. She shared her passion for helping children grow up healthy and strong, so they can go out into the world and do the same for their families, and also shared a quote she has adopted from Prevent Child Abuse-America: "First you do for, then you do with, then you cheer on." She was fortunate that her family did this with her, and that's what she wants for families in Nevada.

Ms. Dreitzer, The Rape Crisis Center, shared that Ms. Hyman has been her mentor for the past 15 years, working together in the child welfare network. Ms. Hyman's legacy is the people she's touched and that we will now touch. She thanked the GMAC for agreeing to write a letter of support and stated that there is no home for child abuse prevention in Nevada. That absence shows up in many situations, and she hopes there is some legislator or forward thinker to identify a home, a place of responsibility, somewhere in the State system.

IX. Additional Announcements and Adjournment

Ms. Olson stated that she would initiate a Doodle poll to set a date for a teleconference meeting to approve the draft letter to the DOE.

Mr. Fontaine adjourned the meeting at 12:05 PM.